

Gehlen Catholic School Grain Ownership Transfer Form

Donor Name: _____ Donor Address: _____

Donor Phone: _____ City/State/Zip: _____

Grain held at: Name of Elevator: _____

City: _____

Contact Person: _____

Elevator E-Mail: _____

Elevator Phone #: _____

Elevator FAX #: _____

I authorize transfer of _____ bushels of _____ (type of grain) to Gehlen Catholic School on ____/____/____ (date). (This grain is not under contract.)

Donor Signature (required)

On behalf of the elevator listed above, I have processed this grain transfer and confirm that the grain was not under contract. The grain has been transferred to Gehlen Catholic.

Signature (required)

Date

Please instruct the elevator to fax or email this form to Lisa Niebuhr at 712-546-9384 (fax) or lniebuhr@gehlen catholic.org.

The grain check should be mailed to:

Gehlen Catholic School – Attention: Lisa Niebuhr • 709 Plymouth St. NE • Le Mars, IA 51031

Key Points for a Valid Grain Donation:

- As always, please consult your tax preparer for professional advice for your individual tax situation. The tax law for grain donations is very complex and there are specific criteria that must be met.
- Lisa Niebuhr will open an account with the elevator in anticipation of the grain donation. Please contact us in advance so that an account can be established prior to delivery.
- The farmer must deliver grain to the elevator or currently hold grain in their name to provide proof of production. (Please note that contracted grain sales will not be accepted as a grain donation.)
- The farmer must transfer ownership title of the commodity to Gehlen Catholic School.
- Lisa or a member of the Gehlen Catholic staff must make the final decision to sell the grain. Diocesan policy states that the grain must be sold within 24 hours or at the end of the business day from when the grain was transferred.

If questions, please contact Lisa Niebuhr at 712-546-4181 ext, 237 or 712-541-5226.